

## Assessing a proposal against the 4Es

Review a proposal against the 4Es **by assessing whether the criteria below has been met.**

**Assign a score** from 1 to 5 for each criteria, with 1 = criteria not addressed at all and 5 = criteria addressed beyond expectations.

**Provide some comments** about your scoring.

Criteria	Score (1-5)	Comments about the reasons for the score
<b>Economy</b>	<i>Include the average score for this E here</i>	
The proposal clearly describes the procurement procedures used to ensure the prices of the goods and services purchased are competitive, given the quality required		
The proposal has identified the cost drivers and explained how the programme will ensure they are kept competitive		
The proposal outlines any efforts made to ensure that costs are competitive (such as benchmarking exercises)		
<b>Efficiency</b>	<i>Include the average score for this E here</i>	
The proposal outlines the systems that are in place to ensure a smooth running of the programme		
The proposal describes how it will keep track of its financial delivery		
The proposal clearly explains the risks and how to mitigate them		
<b>Effectiveness</b>	<i>Include the average score for this E here</i>	
The proposal outlines how it will make a difference and the results that are expected to be achieved		
The proposal describes how the results are expected to be sustained beyond the programme life-time		
The proposal explains how the monitoring, evaluation and learning systems will be used to maximize the impact of the programme		
<b>Equity</b>	<i>Include the average score for this E here</i>	
The proposal explains the specific measures that will be adopted to target the most marginalized		
The proposal has an explicit approach to gender		
The proposal outlines how it will address the needs of people with disabilities		